



PostBank

VACANCY NOTICE

PostBank is a Commercial Bank that is committed to fostering prosperity for Ugandans. The bank is growing and giving opportunity for its employees and the public. PostBank is in need of a competent and achievement driven professional to fill up the below role that has fallen vacant.

POSITION DESCRIPTION

JOB TITLE: FINANCIAL CONTROL ACCOUNTANT-WALLET OPERATIONS

REPORTS TO: FINANCE MANAGER DIGITAL & GENERAL LEDGER CONTROLS

JOB PURPOSE

- The Financial Control Accountant – Wallet Operations will be responsible for designing and implementing procedures, frameworks, and controls within the wallet system to mitigate operational and financial risks. The role includes tracking and analyzing agent transaction behaviour to prevent income leakage through irregular commission payouts, and providing technical leadership for all wallet-related operations across the Bank3

KEY RESPONSIBILITIES /KEY DELIVERABLES

- Lead the design and oversight of the Bank's wallet control environment, including controls to monitor and track agent transaction behaviour and prevent income leakage through commission fraud.
- Prepare and present data driven Digital Financial Services (DFS) related reports to key stakeholders.
- Ensure compliance with regulatory reporting guidelines under the National Payment System (NPS) guidelines.
- Serve as the central repository for all financial and management information related to the Bank's wallet operations.
- Provide technical and functional leadership on all wallet-related projects.
- Plan and lead the external & internal audit cycles of the bank's wallet.
- Analyze agent data to identify trends, patterns, and potential anomalies.
- Develop wallet automated reporting and dynamic dashboards based on agent behaviour.
- Write, design and develop queries that analyze agent data in the wallet system.
- Design daily, weekly and monthly wallet checklists that monitor and track wallet operations to ensure the bank doesn't lose money.

BUSINESS BEHAVIOURS

- **Passion:** Committed to excellence, deliver outstanding results and make a positive impact for our customers and stakeholders.
- **Teamwork:** Collaborates effectively, values mutual respect and diverse perspectives to achieve shared success and deliver greater value to the Bank.
- **Integrity:** Upholds honesty, transparency, and accountability, ensuring ethical practices in every action.
- **Innovation:** Embraces creativity and forward-thinking, continually seeking new solutions to enhance customer experience and drive business growth.

QUALIFICATIONS, EXPERIENCE AND COMPETENCIES REQUIRED

- A good first Degree
- In-depth experience in wallet operations
- Minimum of 2 years relevant experience in wallet operations with a demonstrable track record in the control environment.
- Excellent communication, business presentation and analytical skills with good general knowledge of wallet operations and controls.
- Ability to analyze and evaluate data in a wallet environment for acceptability and correctness.
- Excellent interpersonal skills required in liaising with people at different levels within the bank.
- Excellent planning and organisation skills.
- Ability to work under pressure to meet tight deadlines.
- Relevant stakeholder management experience along with strong decision making and problem-solving skills
- Experience in partner engagements
- Experience of meeting reporting requirements of the National Payment Systems Act
- Attention to detail: Strong attention to detail and accuracy.
- Proficiency in data analysis tools, such as Excel, SQL, or programming languages like Python or R.
- Critical thinker- Ability to analyze information, agent tariff guide objectively and make reasoned judgment.

THE FOLLOWING DOCUMENTS SHOULD ACCOMPANY THE APPLICATION

- Cover letter, Detailed CV, and Copies of academic documents all as one file.

MODE OF APPLICATION

- Online applications addressed to **Chief People & Strategy Officer**, PostBank Uganda.
- Send application to hr@postbank.co.ug with job title as subject.
- Closing Date: **Friday 04th July 2025 at 5:00pm.**
- Only shortlisted candidates will be contacted.

PostBank Uganda Ltd is an equal opportunity employer.

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