

# VACANCY NOTICE

PostBank is a Commercial Bank that is committed to fostering prosperity for Ugandans. The bank is growing and giving opportunity for its employees and the public. PostBank is in need of a competent and achievement driven professional to fill up the below role that has fallen vacant.

## POSITION DESCRIPTION

**JOB TITLE: MANAGER CREDIT REPORTING (Readvertised)**

**REPORTS TO: HEAD OF CREDIT ADMINISTRATION**

## JOB PURPOSE

- The jobholder will provide leadership and support to the credit reporting team in the preparation and submission of accurate reports for both internal and external stakeholders, in compliance with policy and regulatory requirements.
- Additionally, it is the responsibility of the jobholder to provide strategic Business research and analysis by keeping abreast with global and local industry trends and risk management requirements by analyzing trends, tracing changes, reporting, and implementing refined strategies.

## KEY RESPONSIBILITIES /KEY DELIVERABLES

- Interpret, evaluate, and relate research data to develop integrated business analysis and projections to inform departmental strategic decisions.
- Prepare basis for executive decision making by running scenarios and proposing alternative recommendations, including an overview of pros and cons of each scenario / recommendation.
- Proactively provide solutions that balance user needs with cost-effectiveness, system capabilities, and alignment to business strategy.
- Liaise with senior managers in credit for relevant credit data and ideas as input to shape the strategic direction of the department
- Identify, from within and outside the bank, highlight and deliver untapped opportunities.
- Provide consultative and technical support as appropriate to the department for strategic decision making.
- Manage the design, collation, production, interpretation, and dissemination of Credit reports incorporating industry data, Macroeconomic information, geographical data, and other demographic views.
- Ensuring accurate provisioning for bad debts under both FIA and IFRS 9 guidelines.
- Providing support in Board, Exco, Management Credit Committee report packs and any other regular report packs in the department.
- Develop and maintain financial models to provide insights into portfolio growth and quality trends and quality trends to enable analysis and reporting on portfolio insights for strategic decision making.
- Establish and agree workable business solutions (models or/and operating frameworks).
- Generating MIS and exception reports for Credit senior management action.
- Train, guide, and motivate staff under supervision to promote productivity, and accountability.

## BUSINESS BEHAVIOURS

- **Passion:** Committed to excellence, deliver outstanding results and make a positive impact for our customers and stakeholders.

- **Teamwork:** Collaborates, mutual respect, and diverse perspectives, to achieve shared success and deliver greater value to the Bank.
- **Integrity:** Uphold honesty, transparency, and accountability, ensuring ethical practices in every action.
- **Innovation:** Embrace creativity and forward-thinking, continually seeking new solutions to enhance customer experience and drive business growth.

## QUALIFICATIONS, EXPERIENCE AND COMPETENCIES REQUIRED

- A Business degree in Finance, Accounting, Commerce, Business Administration, Economics, Statistics, or any relevant field.
- Relevant practical training in Credit within the financial services sector.
- Sufficient knowledge and understanding of basic core banking system and IFRS 9 models.
- A minimum of three (3) years' banking experience with strong data analytical skills.
- Broad practical knowledge of Credit Management and Risk Management in the financial services sector.
- Possession of a professional accounting qualification ACCA/CPA/CIMA is an added advantage.
- Absolute knowledge and understanding of macro-economic indicators and financial and risk management.
- Knowledge and effective application of all relevant banking policies, processes, procedures, and guidance to consistently achieve required compliance standards or benchmarks.
- Practical experience in use of relevant MS Office applications
- A working knowledge of cross-functional departments such as Operations, IT, Treasury, and Trade Services.

## THE FOLLOWING DOCUMENTS SHOULD ACCOMPANY THE APPLICATION

- Cover letter, Detailed CV, and Copies of academic documents all as one file.

## MODE OF APPLICATION

- Online applications addressed to **Chief People & Strategy Officer**, PostBank Uganda.
- Send application to [hr@postbank.co.ug](mailto:hr@postbank.co.ug) with job title as subject.
- Closing Date: **Friday 16<sup>th</sup> May 2025 at 5:00pm.**
- Only shortlisted candidates will be contacted.

**PostBank Uganda Ltd is an equal opportunity employer.**