



PostBank

VACANCY NOTICE

PostBank is a Commercial Bank that is committed to fostering prosperity for Ugandans. The bank is growing and giving opportunity for its employees and the public. PostBank is in need of a competent and achievement driven professional to fill up the below role that has fallen vacant.

POSITION DESCRIPTION

JOB TITLE: FINANCE MANAGER DIGITAL FINANCIAL SERVICES

REPORTS TO: FINANCIAL CONTROLLER

JOB PURPOSE

- The Finance Manager Digital Financial Services is responsible for designing procedures, framework and controls in the wallet system to mitigate the associated risks and ensure that the designed framework is being adhered to, and, to provide technical leadership to all the bank's wallet operations.

KEY RESPONSIBILITIES /KEY DELIVERABLES

- Oversees and designs the entire bank's wallet control environment: Design controls in the wallet system that monitor and track agent transaction behaviours aimed at mitigating income leakage in form of commission payouts resulting from multiple small value transactions; procedures and framework defining normal and abnormal transactional behaviours in the wallet system and controls that curb fraudulent creation of agents by employees for commission purposes
- Prepares and presents Digital Financial Services (DFS)related reports to key stakeholders.
- Compliance with regulatory reporting under the National Payment System (NPS) guidelines
- The repository of all wallet financial and management information for the Bank
- Lead resource on all wallet projects.
- Plans and leads the external & internal audit cycles of the bank's wallet and anchors regulatory audits with Bank of Uganda.
- Participate in the preparation of the annual budget.

QUALIFICATIONS, EXPERIENCE AND COMPETENCIES REQUIRED

- A good first Degree
- In-depth experience in mobile money operations
- Minimum of 4 years relevant experience in a mobile money industry with a demonstrable track record in the control environment.
- Excellent communication, business presentation and analytical skills with good general knowledge of wallet operations and controls.
- Ability to analyze and evaluate data for a wallet environment for acceptability and correctness.
- Excellent interpersonal skills required in liaising with stakeholders at different levels within the bank.
- Ability to work under pressure to meet tight deadlines along with strong decision making & problem-solving skills.
- Experience in partner engagements
- Experience with meeting reporting requirements of the National Payment Systems Act

- **Professionalism** –Shows pride in work and in achievements; demonstrates professional competence; efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional concerns; shows persistence when faced with difficult problems or challenges.
- **Planning & Organizing** - Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; -Uses time efficiently.
- **Client Orientation** -Establishes and maintains productive partnerships with clients.

THE FOLLOWING DOCUMENTS SHOULD ACCOMPANY THE APPLICATION

- Cover letter, Detailed CV, and Copies of academic documents all as one file.

MODE OF APPLICATION

- Online applications addressed to **Chief Human Resources Officer**, PostBank Uganda.
- Send application to **hr@postbank.co.ug** with job title as subject.
- Closing Date: **Tuesday 10th September 2024 at 5:00pm.**
- Only shortlisted candidates will be contacted.

PostBank Uganda Ltd is an equal opportunity employer.

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