

# VACANCY NOTICE



**PostBank**  
EMPOWERING YOU

PostBank is a Commercial Bank that is committed to empowering lives for social and economic transformation. The bank is growing, hence creating more opportunities for its employees. PostBank is in need of a competent and achievement driven professional to fill up the below role that has fallen vacant.

## POSITION DESCRIPTION

**JOB TITLE:** MANAGER IT SYSTEMS AUDIT (1)  
**REPORTS TO:** CHIEF INTERNAL AUDITOR

### ROLE PURPOSE

The job holder will be responsible for providing assurance audits on the risk, governance and control of the Bank's Information Systems and ensuring confidentiality, integrity and availability of the Bank's Information Systems, & Infrastructure and advisory services on Information Technology System Development Life cycle.

### KEY RESULT AREAS/ DELIVERABLES:

- Develop and implement appropriate audit tests aimed at addressing identified IT risks and achieving the desired audit objectives.
- Conduct all assigned audits end-to-end; including planning, evaluating and documenting the results, reporting and follow up in accordance with the annual audit plan.
- Prepare clear and concise audit reports on audit findings, detected non-compliance with bank policies, guidelines, statutory requirements and procedures for discussion with management.
- Develop and implement the annual Information Systems audit plan/strategy.
- Team lead for programs and initiatives in place to support Internal Audit Department to optimize the use of CAATs.
- Provide recommendations and advice on all key levels of system development life cycle and acquisition process on all Information Technology System and modules.
- Develop and maintain productive client, staff and management relationships through individual contacts and group meetings.
- Follow up and Closure of outstanding recommendations from the previous Internal Audit Reports, External Auditor's findings, BOU onsite examination and previous investigation reports.

### EDUCATION AND TRAINING

- Bachelor's Degree in Computer Science, Information Systems/Technology or related field.
- Professional Certification in at least one area of Information Systems Audit/Computer Forensics/IS Security/IS Risk such as CISA, ISO 2700, CISSP, CEH, CHFI, CISM.

### SKILLS AND EXPERIENCE

- At least 5 years of experience in areas of IS Audit/IS Risk/IS Security/Computer Forensics
- Advanced technical knowledge in Core information system domains specifically Networks, Databases (Oracle and MS SQL), Operating systems & Infrastructure

- (MS & UNIX), Windows Active Directory and General computer applications.
- Advanced technical and operating knowledge of ACL and/or Teammate Audit Systems is an added advantage
- Excellent report writing skills.
- Proficiency in auditing standards and techniques is an added advantage.
- Advanced knowledge of COBIT and best IT industry practices.
- Additionally, proficiency in the areas of; information security, IT risk, software development lifecycle, network security, internet/cyber technologies, Computer forensics, ERP Systems and databases is a requirement.

### SKILLS AND EXPERIENCE

- Ability to develop, motivate and influence a team towards the realization of the bank's strategic objectives
- The ability to communicate clearly both verbally and in written form in a professional manner is deemed essential.
- Ability to demonstrate a positive image and be a role model for PBU's values and leadership behaviours.
- A sense of ownership and pride in performance and its impact on the company's success
- Must be a person of impeccable integrity.
- Demonstrated creativity and innovation capability
- Strong problem diagnosis and solving skills
- Strong conceptual and analytical skills
- Excellent interpersonal and networking skills
- Empathetic and emotionally intelligent

### MODE OF APPLICATION

Online applications addressed to Chief HR, PostBank Uganda. Send application to [hr@postbank.co.ug](mailto:hr@postbank.co.ug) with job title as subject, accompanied with copies of relevant academic documents.

**Note: Only Shortlisted candidates will be contacted.**

Closing Date: **27<sup>th</sup> March 2023**



**Toll free**  
0800 217 200



**Whatsapp**  
+256 707 993 930



**Email**  
[customerservice@postbank.co.ug](mailto:customerservice@postbank.co.ug)

[www.postbank.co.ug](http://www.postbank.co.ug)