



PostBank (U) Ltd
P.O Box 7189 Kampala
Plot 4/6 Nkrumah Rd
Tel: 0417-157200

**INVITATION TO PREQUALIFY FOR A PROCUREMENT AUTOMATION
SOLUTION
PBU/NONCONS-SRVC/2015/00107**

1. PostBank (U) Ltd has allocated funds towards the cost of acquisition of a Procurement Automation Solution.
2. The Bank now invites suitably qualified bidders to submit sealed Short Listing submissions for an automated procurement and administration solution that covers the bank's procurement cycle, stores and contract management.
3. Short Listing submissions will be evaluated in accordance with the prequalification document guided by the Public Procurement and Disposal of Public Assets Act, 2003 of the Government of Uganda. Short Listing is open to all eligible bidders.
4. Interested eligible bidders may obtain further information from PostBank (U) Ltd and inspect the Short Listing documents at the address given below from 8:30am to 5:00pm.
5. The Short Listing documents in English may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee of **UGX: 100,000**. The method of payment will be by depositing the money on any of the bank's networked branches on miscellaneous account **No 9800018001069**. The document will be issued by hand. No liability will be accepted for loss or late delivery.
6. Short Listing submissions must be delivered to the address below at or before **21/05/2015 at 10:30am**. Late submissions shall be rejected.
7. Addressed documents to be inspected, issued and delivered to:
Head Procurement & Disposal Unit
PostBank House
PostBank (U) Ltd
Plot 4/6 Nkrumah Rd
8. The planned procurement schedule (subject to changes) is as follows;

Activity		Dates
a)	Publication of Prequalification document	30 th April 2015
b)	Receipt & Opening of prequalification bids	21 st May 2015
c)	Evaluation process	22 nd May 2015
d)	Display of shortlist and invitation of shortlisted bidders	28 th May 2015
e)	Receipt & Opening of bids	19 th June 2015
f)	Evaluation of bids	22-23 rd June 2015
g)	Display of Best Evaluated Notice	25 th June, 2015
h)	Contract Signature	After SG's approval

ACCOUNTING OFFICER/MANAGING DIRECTOR